



Fire Safety & Emergency Evacuation Procedure to be read in conjunction with Yealmpstone Farm Fire Safety Policy

Bright Stars premises present no risk of fire by ensuring the highest possible standard of fire precautions. All nursery staff are familiar with the current legal requirements.

Procedures

In accordance with Yealmpstone Farm Primary school we have a copy of their fire safety risk assessment and help contribute to regular reviews through monthly risk assessments.

In line with the schools, policies all fire doors are clearly marked and are never obstructed. All smoke detectors/alarms and firefighting appliances conform to BSEN standards.

Termly fire drills are carried out to ensure all children know where the meeting points are. These are:

Bright Stars – Far end of the garden area/enclosed garden area

By practicing fire drills children become familiar with the sound of the alarm, know where meeting points are, expected behaviour and they will be accounted for and who by.

Staff will additionally be organised so that they know what their role will be in for example, A staff member checks the toilets to make sure no child is left, another helps the children leave the room and finally one goes out first to lead the children.

New members of staff will be made aware of the fire drill procedures in their induction.

The manager will make sure that they take the register, mobile phone, and first aid equipment.

When the children arrive at the meeting point, the manager will call out the register including the children's surname.

The fire brigade will be called by the alarm.

Children will not be allowed back in the building until the fire brigade has deemed it safe.

All fire drills will be recorded using the fire drill forms which are stored in the office. The form includes information on:

- time
- date
- whether the fire drill went to plan
- Who was present