

Fire Alarm

Should the fire alarm sound, please make your way to the front of the school via the nearest exit by following the green exit signs. A member of the staff team will take a visitors register at our fire assembly point outside the front of the school.



Policy

You can read our **Safeguarding and Child Protection Policy** and **Health and Safety Policy** online or by asking for a copy in reception.



Contractors

Please ensure that a full risk assessment, method statement and COSHH report have been submitted to our admin team prior to any works commencing.

Safeguarding out of school hours

If a safeguarding concern arises outside school hours or during school holidays, please contact the appropriate external service:

- Plymouth Children’s Gateway (MASH): **01752 668000**
- Police (Emergency): **999**
- Police (Non-Emergency): **101**
- NSPCC Helpline: **0808 800 5000**

Safe collection at the end of the day:

Early Years and KS1

Children are lined up and taken out to the KS1 playground by the lead adult. Another adult is at the back of the line. The children are then sent to their known adult when they are seen by the lead adult.

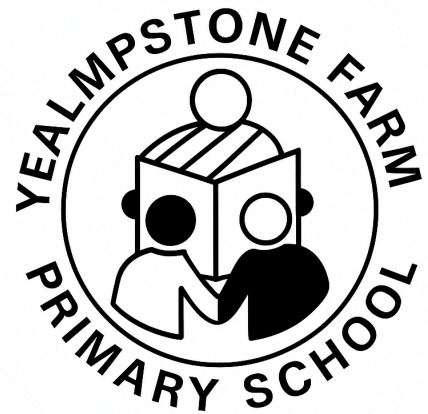
KS2

All children are lined up and taken out to the KS2 playground by the lead adult. The children are then sent to their known adult when they are seen by the lead adult. Children in Year 5 and 6 may have consent to walk home unattended. There is an updated list of these children.

Any unknown adult to the school must not collect a child without consent from parents or carers. Consent must be provided through the school office or via the class teacher.

- Yealmpstone Farm Primary School
Meadowfield Place, Plympton, PL7 1XQ
- 01752 343411
- admin@yfps.co.uk
- www.ideal-alliance.co.uk

Welcome to Yealmpstone Farm Primary School



Safeguarding for visitors



*‘The doorway to learning for
the whole community.’*

Welcome to Yealmpstone Farm Primary School!

We are delighted to welcome you to Yealmpstone Farm.

At YFPS, safeguarding children is our number one priority and as a visitor to our school, it is vital that you are aware of the processes in place to enable us to achieve this.

Please read through the information provided here and should you have any questions at all, just ask a member of our staff team. We are all happy to help!

We hope that you enjoy your visit with us today.

We are always interested in hearing about your experience so please do pass on your feedback.

Warmest regards,

Mrs Carla Milford

Head of School



'The doorway to learning for the whole community.'



Our Safeguarding Team



Mrs Carla Milford
Head of School

Designated Safeguarding Lead



Mrs Heidi Price
CEO

Deputy Designated Safeguarding Lead



Miss Sophie Burns
Assistant Head

Deputy Designated Safeguarding Lead

Safeguarding is everyone's responsibility.

Should you have any concerns, report these to a member of our safeguarding team immediately.



You must sign in at our reception when you arrive on the school site. A member of our admin team will oversee this. You will then be required to sign out on your departure.



Please be prepared to share your ID with our admin team. They will also provide you with a lanyard that **MUST** be worn at all times.



Mobile phones must only be used in designated spaces such as an enclosed office or the staff room. Mobile phones must not be used in the presence of any children.



For any first aid requirements, please report the incident or seek support from any of our school staff who are all first aid trained.



Toilets are located throughout the building. Please use the toilets that are designated for adults only.

